Wiltshire Scout Centre

Cleaning and Maintenance Risk Assessment

Scope

This risk assessment covers **routine cleaning and basic maintenance tasks carried out on site.**

Applies To

- Internal volunteers
- Scout group or district hirers
- External hirers
- Volunteers or users undertaking cleaning or minor maintenance.

Who May Be Harmed

Young people, adults and members of the public.

Important Notes

Larger maintenance or construction work should be **risk assessed separately before work begins**.

Date of risk assessment	**8th March 2026**	**Date of next review**	**8th March 2027**	**Name of assessor**	**D Bavister**

What could go wrong? What hazard have you identified?	**What is the risk?** What are the risks from it?	**Who is at risk?**	**What are you going to do about it?** How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	**Review & revise** What has changed that needs to be thought about and controlled?
Cleaning chemicals	Skin irritation or chemical exposure	All	Cleaning products labelled and stored appropriately.	Maintain safe storage and product information.
Incorrect use of cleaning chemicals	Irritation or injury from misuse	Adults	Users expected to follow instructions on product labels.	Reinforce safe use where necessary.
Power tools used during maintenance	Injury from incorrect use	Adults	Only individuals confident and experienced in using equipment should operate tools.	Provide guidance before work begins.
Work at height	Falls from ladders or elevated areas	Adults	Suitable equipment used and safe working practices followed.	Monitor safe practice when work undertaken.
Lone working	Injury with no immediate assistance	Adults	Lone working should be avoided where possible. Lone workers should inform immediate Team Lead of work	Review lone working practices regularly.

You can find more information in the Safety checklist for Section Volunteers and at scouts.org.uk/safety

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Scouts

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			required before starting and ensure appropriate safeguards are in place. Working at height to be avoided.	

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.